

Please join us!

**D20 ELECTIONS**



## Election of District 20 GSR Committee Officers

District Committee Member (DCM)	Carries the collective group conscience of the A.A. groups in the district to the area committee. Attends Area Committee meetings and Assemblies (4 ea. Per year). Facilitates D20 Committee meetings.
Alternate District Committee Member (ADCM)	The alternate DCM serves as a backup for the DCM. If the DCM is unable to attend a district meeting or area assembly, the alternate DCM can step in.
Recording Secretary	Records and distributes minutes of district meetings.
Treasurer	Takes reasonable precautions to safeguard the district's funds. Collection of Seventh Tradition funds. Payment of the district's financial obligations.

All positions are for a period of two years. (Jan 1, 2023 – Dec 31, 2024)

### Don't miss this chance to get involved in AA General Service.

**Date:** October 15, 2022

**Location:** University Baptist Church  
315 N Sherman Ave  
Macomb, IL

**Time:** 12:00 PM – 1:00 PM; Lunch

1:00 PM – 2:00 PM; D20 Committee Meeting, Election of Office

Direct questions to: [district20.SIA21@gmail.com](mailto:district20.SIA21@gmail.com)

**TO: AA SOUTHERN ILLINOIS AREA 21, DISTRICT 20 GROUPS****ELECTION OF DISTRICT OFFICERS FOR 2023-2024**

District Committee Member (DCM) | Alternate DCM | Treasurer | Recording Secretary

**DATE:** Saturday, October 15, 2022

**LOCATION:** University Baptist Church, 315 N Sherman Ave, Macomb, IL

**TIME:** 12:00 PM – 1:00 PM; Lunch

1:00 PM – 2:00 PM; D20 Committee Meeting, Election of Officers

**THE PRINCIPLE OF ROTATION**

The principle of rotation flows from Tradition Two: “For our group purpose, there is but one ultimate authority—a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.” In addition, Concepts IX and XI reference the principle of rotation in General Service.

Traditionally, rotation ensures that General Service tasks, like nearly everything else in A.A., are passed around for all to share.

*Following is extraction from “The AA Service Manual” 2021-2022 Edition [BM-31]  
– (Specifics for D20 are added in italics)*

**MEMBERS OF A DISTRICT COMMITTEE**

A district committee is typically composed of the:

- Current GSRs from groups within a district
- The DCM elected by the district’s GSRs
- The alternate DCM elected by the district’s GSRs

Each GSR has a vote on district matters and in district elections. Depending on the district, the DCM and the alternate DCM may or may not be able to vote.

*(Traditionally in D20, both the DCM and ADCM have a vote in district matters)*

Many districts establish additional positions to serve on the district committee.

These include:

- District treasurer *(Traditionally in D20, elected by the district’s GSRs)*
- District secretary *(Traditionally in D20, elected by the district’s GSRs)*
- Service Committee chairs *(Traditionally in D20, appointed by DCM)*

Depending on the district, current GSRs may be eligible to serve in these positions. This GSR would still have one vote. Some districts suggest that these additional positions go to past GSRs or experienced group members from within the district. Depending on the district, they may or may not be able to vote.

*{Traditionally in D20, committee chairs have a vote in district matters}*

## QUALIFICATIONS FOR DCM /ADCM

Experience of the Fellowship suggests that a DCM ought to:

- Have served as a GSR
- Have at least four or five years of sobriety
- Be familiar with both the Twelve Traditions and Twelve Concepts
- Have the time and energy to serve the district well
- Be able to lead a district while respecting the conscience of the district
- Have an email address or other easy way of maintaining contact with GSRs and other members
- Be familiar with the G.S.O. and area websites

Each district decides how to weigh these considerations when voting for DCM and alternate DCM.

## TERM OF OFFICE

DCMs serve a term of two years. Alternate DCMs also serve two years. In many areas DCM terms coincide with those of the “panel” covering the area delegate’s term of service. (See Glossary for a definition of “Panel.”)

*(Traditionally in D20, all positions are for a term of two years, beginning on January 1 of odd numbered years)*

*End of The AA Service Manual” extraction*

## DCM DUTIES

The D.C.M. carries the collective group conscience of the A.A. groups in the district to the area committee. Among the two-way communication responsibilities of the D.C.M. are:

- Holding regular meetings of all G.S.R.s in the district.
- Attend Area 21 committee meetings and Area 21 Assemblies. (Four each per year).
- Assisting the A21 registrar in keeping the district group, GSR, officer and service chair contact information up to date in the Fellowship Connection database (GSO).
- Keep group GSRs updated on A21, General Service Office and General Service Committee activities.

Additional DCM activities and responsibilities can be found in the AA Service Manual (pgs. 13-15).

## ADCM DUTIES

The alternate DCM serves as a backup for the DCM. If the DCM is unable to attend a district meeting or area assembly, the alternate DCM can step in. The alternate can chair the district meeting and vote on behalf of the district at an area assembly or area committee meeting. If the DCM resigns or is unable to serve for any reason, the alternate often steps in. How this is handled is up to the GSRs in the district.

*(over)*

## TREASURER QUALIFICATIONS

Candidates for the position of secretary typically have:

- A solid period of sobriety
- Organizational skills for good record-keeping; accounting or bookkeeping experience
- Computer skills appropriate for the duties of the position
- Ability to speak about financial matters to an audience that does not have the same financial skills

## TREASURER DUTIES

- The district treasurer takes reasonable precautions to safeguard the district's funds. Many districts keep the district's treasury in a bank checking account in the district's name, often requiring at least two signatures on all checks.
- The district treasurer ensures that all Seventh Tradition funds to the district (direct, via PO box and Venmo) are deposited in the district's checking account.
- The district treasurer is responsible for payment of the district's financial obligations and for keeping accurate records of the district's funds. The treasurer needs to be well informed about how the district's money is spent and should have addresses and contact information for all the routine payees. The treasurer needs to ensure that payees that have EFT established have current savings account/debit card information.
- Prepare a financial report and all relevant documentation at each D20 committee meeting. This way, all district members can stay informed about the financial health of the district and make district conscience decisions about how the funds should be spent.
- Annually file form SS-4 with the Internal Revenue Service. Stay abreast of any tax or legal considerations *(Currently D20 funds are held in a checking account at First Bankers Trust. Traditionally, there are two signatories on the account, the district treasurer and DCM. Each signatory is also assigned a debit card for the account.)*

*(The district maintains a PO Box at the Macomb post office. Keys to the PO Box are held by the treasurer and DCM)*

## RECORDING SECRETARY QUALIFICATIONS

Candidates for the position of secretary typically have:

- A solid period of sobriety
- Some service in group, or general service affairs; some background in general office work
- A level of computer knowledge and information technology skills that reflect the district's needs
- Ability to create a record of a meeting that captures the essentials of what happened

## RECORDING SECRETARY DUTIES

- Records and distributes minutes of district meetings
- Keeps mailing lists up to date and sends out district mailings
- Can act as a liaison between officers and committee members

**PROCEDURE:** *Election will follow A.A.'s Third Legacy Procedure as defined in AA Service Manual, Appendix G, pgs. 110-111.*

**ELECTION MODERATOR:** *Pat W., A21 Past General Service Conference Delegate (Panel 67)*